



Foster Care Specialist Foster Care and Kinship Programs

The Juvenile Justice Center of Philadelphia (JJC) is a non-profit, multi-service organization that serves the needs of disadvantaged children, youth and families. Our mission is to maintain families through supportive services, to prevent children and youth from being placed in care, and also to ready families for reunion with their children. JJC has a **Foster Care Specialist** opening in our Coulter Street office(s).

Job Summary

The Foster Care Specialist is an integral team member of the Foster Care and Kinship programs. The Specialist is supervised by and works closely with the Director of the program. The Specialist role is to recruit, screen and orient foster/kinship parent applicants. The Specialist will attend and set up community meetings, college fairs, social events, etc., and complete all public relations tasks needed to recruit foster parents. The Specialist will provide on-going support to parents and ensure that they maintain contact throughout the duration of the engagement and ensure that new and existing homes are in compliance. Some evenings and Saturday hours are required.

Qualifications

- A bachelor's degree in Public Relations, Communications, Social Work or a related field.
- At least one year of recruitment/outreach experience.
- An insured automobile and a valid driver's license.
- The ability to work evenings and weekends.
- The ability to understand agency and State standards and to relate these to field work.
- The ability to write recruitment plans, home studies, and to organize statistical information.

- Must have experience as a foster care worker

JJC is an Equal Opportunity Employer, embracing diversity and inclusion in all of its services.

JJC offers salary compensable with experience. Competitive benefits and comprehensive benefits: Medical/Prescription Insurance/Dental Insurance/Vision Insurance/Life Insurance/Short and Long Term Disability/Vacation/Paid Sick Time/Holidays/ 401(k) Retirement Plan

Please send resume, cover letter and salary requirement to hrdepartment@juvenilejustice.org